Appendix C

Sample “Skewed” No Contact Order to Complainant

Dear [individual],

As discussed, I write to inform you that the Office of the Dean of Undergraduate Students has issued a No Contact Order pertaining to you and [other party].

Neither you nor [other party] may have any contact with each other, either on or off campus, in person or through another party, by telephone, letter, e-mail, or other electronic media, or by any other means, including via social media. This applies on campus and in the local vicinity, at University-sponsored events, and/or to electronic communication (from any location). You may not engage in indirect communication via social media or any other means. You must also refrain from any form of harassment, retaliation, or intimidating behavior. If at any time either one of you feels the need to communicate with the other, you may do so only through me or through a third party explicitly authorized by me.

Please note that the burden is on [other party] to avoid any close proximity to you, as follows:

- In areas where neither of you is required to be present, if you are present, [other party] must leave.
- In areas where you are both required to be present, (e.g., classes, labs, library) you must each avoid standing/sitting near the other.
- In areas where your presence is required and [other party]’s is not (e.g., your dormitory building), [other party] may not be present.
- In areas where [other party]’s presence is required and yours is not (e.g., their dormitory building), you may not be present.
- In the case of certain community events held in large venues where significant distance can be maintained, you may both attend so long as [other party] stays as far away from you as possible. Once aware of your presence, the burden is on [other party] to be mindful of your location and avoid it. Examples of such events may include: large events occurring in outside areas, in large concert venues, in the University Chapel, or in large athletic venues, including the USG Concert held during Lawn Parties in the Quadrangle Club lawn, Commencement events, and activities in Reunions tents.

[Other party] will receive instructions that correspond with those in this letter. This No Contact Order will remain in effect through [add date] unless I inform you that my office has modified or revoked it.

These instructions are intended to forestall interactions that could be perceived by either party as retaliatory, intimidating, or harassing. It is very important that you understand and abide by the above stated conditions, since an infringement of this order may result in disciplinary consequences.
If you have any questions now or in the future regarding the no contact order, please be in touch with me. In addition, please see these FAQs regarding No Contact Orders: https://sexualmisconduct.princeton.edu/faqs/no-contact-communication-orders.

Sincerely,

[University administrator]
Sample “Skewed” No Contact Order to Respondent

Dear [individual],

As discussed, I write to inform you that the Office of the Dean of Undergraduate Students has issued a No Contact Order pertaining to you and [other party].

Neither you nor [other party] may have any contact with each other, either on or off campus, in person or through another party, by telephone, letter, e-mail, or other electronic media, or by any other means, including via social media. This applies on campus and in the local vicinity, at University-sponsored events, and/or to electronic communication from any location. You may not engage in indirect communication via social media or any other means. You must also refrain from any form of harassment, retaliation, or intimidating behavior. If at any time either one of you feels the need to communicate with the other, you may do so only through me or through a third party explicitly authorized by me.

Please note that the burden is on you to avoid any close proximity to [other party], as follows:

- In areas where neither of you is required to be present, if you are present, you must leave.
- In areas where you are both required to be present, (e.g., classes, labs, library) you must each avoid standing/sitting near the other.
- In areas where their presence is required and yours is not (e.g., their dormitory building), you may not be present.
- In areas where your presence is required and theirs is not (e.g., your dormitory building), [other party] may not be present.
- In the case of certain community events held in large venues where significant distance can be maintained, you may both attend so long as you stay as far away from [other party] as possible. Once aware of their presence, the burden is on you to be mindful of their location and avoid it. Examples of such events may include: large events occurring in outside areas, in large concert venues, in the University Chapel, or in large athletic venues, including the USG Concert held during Lawn Parties in the Quadrangle Club lawn, Commencement events, and activities in Reunions tents.

[Other party] will receive instructions that correspond with those in this letter. This No Contact Order will remain in effect through [date] unless I inform you that my office has modified or revoked it.

These instructions are intended to forestall interactions that could be perceived by either party as retaliatory, intimidating, or harassing. It is very important that you understand and abide by the above stated conditions, since an infringement of this order may result in disciplinary consequences.
If you have any questions now or in the future regarding the no contact order, please be in touch with me. In addition, please see these FAQs regarding No Contact Orders: [https://sexualmisconduct.princeton.edu/faqs/no-contact-communication-orders](https://sexualmisconduct.princeton.edu/faqs/no-contact-communication-orders).

Sincerely,

[University administrator]